COVENANT
COLLEGE

Release of Information Form

Please read carefully before completing

In accordance with the Family Educational Rights and Privacy Act (FERPA) and other federal privacy regulations, students have the right to provide written consent before Covenant discloses personally identifiable information from the student's educational records, except to the extent that FERPA authorizes disclosure without consent. This form must be signed by the student in order to complete the application process for attendance. **Please note: You must specify in the financial information section below any organization outside the college that may need access to your billing information in order to pay scholarship money or make payments to your account (for example, MTW and other missions agencies, TX Tuition Plan, Alabama PACT, Florida Prepaid Plan, employers, etc.).**

I, _____, hereby instruct Covenant College to release information as indicated below by my signature. I acknowledge that this form will be considered valid for all terms of enrollment unless I submit a revised form to the Office of Records.

Please **initial** one of the following:

_____ Covenant College **may not** release information to any individual or organization.*
*except to the extent that FERPA authorizes disclosure without consent.

_____ Covenant College **may** release information to the following people or organizations:

The college may share my **academic** information with the following: *(write in specific names of people/organizations)*

_____
_____
_____
_____

The college may share my **financial** information with the following: *(write in specific names of people/organizations)*

_____
_____
_____
_____

Email addresses that should receive a monthly statement of my tuition bill:

_____
_____
_____
_____

Signature: _____ Date: _____