

Office of Records

14049 Scenic Highway Lookout Mountain, GA 30750 Phone: (706) 419-1190 Fax: (706) 419-1179

Change of Address/Name Form

Instructions: Fill out the form and submit it to the Office of Records by email, mail, fax, or in person. If you are changing your name, include legal documentation of the name change (marriage license, updated social security card, or updated driver's license).

| Current Legal Name: | | | | | | |
|----------------------|-----------|--------------|-------------------|-----------------|------------|--------|
| J | Prefix | First | Middle | | Last | Suffix |
| Previous Legal Name | | | | | | |
| Previous Legal Name: | Prefix | First | Middle | | Last | Suffix |
| Current Student: Yes | / No | Attendance Y | ears: | | | |
| Marital Status: | | _ If 1 | narried, complete | the next two it | ems below. | |
| Name | of Spouse | : | | | | |
| | - | Prefix | First | Middle | Last | Suffix |
| Phone Number | | | Phone | | | |
| | | | | , | ,,, | |
| E-Mail Address: | | | | | | |
| Temporary Address (i | | | | | | |
| Parents' Permanent A | | | | | | |